



# Tokyo International University Information for House Residents



# About TIU International Houses

## Internet

Free internet is available in the dorms. If you would like to use the internet, please bring your own computer/mobile phone/tablet. There are no public computers provided in the dorms.

## Utilities

Gas, water, and electricity are provided without extra cost for residents. However, if residents use these services excessively, they may be charged an extra fee.

## Living Support

TIU hires an outside company to provide daily support to residents. Students can contact them if there is anything wrong with their room (i.e. something is not working correctly or broken), or if they have any questions about living in the neighborhood (i.e. rules for trash disposal). They can also help communicate with neighbors.

## Insurance for personal belongings

TIU does not provide insurance for personal belongings brought into the dorms. All students must have appropriate insurance coverage for their own personal property against loss or damage by fire, theft, etc. during the term of their stay.

## Smoke and Alcohol Free

International House is completely smoke and alcohol free.

Provided items	NOT provided items
<ul style="list-style-type: none"><li>- Furniture (Bed, desk, chair, closet/storage box)</li><li>- Bedding set (mattress, sheets, blanket, futon, pillow)</li><li>- Curtains</li><li>- Refrigerator</li><li>- Microwave</li><li>- Air conditioner</li><li>- Laundry machine</li><li>- Trash box</li></ul> <p><b><u>Items not listed above are NOT provided.</u></b></p>	<ul style="list-style-type: none"><li>- Food including condiments</li><li>- Kitchen utensil (Pot, frying pan, kitchen knife, cutting board etc.)</li><li>- Plates, cups, cutlery</li><li>- Dish detergent/ Sponge</li><li>- Towels</li><li>- Bath items/ hygiene items (Shampoos, treatment, body soap, toothbrush)</li><li>- Laundry detergent</li><li>- Computer, phone</li><li>- Slippers</li><li>- Electric power bar</li><li>- Clothes hangers</li><li>- Hair Dryer</li><li>- Alarm clock</li></ul>
Provided items	NOT provided items

### **Items NOT allowed in the dorms**

■ Large speakers and amplifiers ■ Pets ■ Alcohol ■ Flammable items

# International House UR Kamifukuoka

## (Female Apartment Style - Shared)

**Residence Name** : Urban Renaissance Kamifukuoka

**Address①(start from 23)** : 23-●●●●, 3-1 Kasumigaoka, Fujimino, Saitama 356-0006, Japan.

**Address①(start from 12/13)** : 12 or 13-●●●●, 1-4, Kasumigaoka, Fujimino, Saitama 356-0006, Japan.

### House Information

- **Number of Rooms: 5 (20 residents)**
- **Size of Unit: 75 m<sup>2</sup>**

### Facilities

#### Furniture

Share space: kitchen, a fridge, a microwave, an electronic kettle and a laundry machine. Each room: a bed with mattress, a desk, a chair, an air conditioner and closet.

#### Laundry

Washer is located in each unit. The cost of using the laundry machine is included in the monthly rent.

#### Others

International House UR Kamifukuoka is located in Fujimino city. You can take a train from Kamifukuoka station to Kasumigaseki station and it takes about 30 minutes.

Everyone has their own private room

※Commuter pass: 5,000 yen/month  
(not included in the rent)



# International House UR Niiza

## (Male/Female Apartment Style - Shared)

Residence Name : Urban Renaissance Niiza

Address : Saitama, ●-●●-●●, Niiza 3, Niiza, Saitama 352-0006, Japan.

### House Information

- Number of Rooms: 6 (18 residents)
- Size of Unit: 52 m<sup>2</sup> (A: .6.44 m<sup>2</sup>, B:7.31 m<sup>2</sup> C: 7.94 m<sup>2</sup>)

### Facilities

#### Furniture

Share space: kitchen, a fridge, a microwave, an electronic kettle and a laundry machine.  
Each room: a bed with mattress, a desk, a chair, an air conditioner and closet.

#### Laundry

Washer is located in each unit. The cost of using the laundry machine is included in the monthly rent.

#### Others

International House UR Niza is located in Niza city. You can take a train from Yanasegawa Station to Ikebukuro station and it takes about 30 minutes. ※Commuter pass: about 5,000 yen/month (not included in the rent)

Everyone has their own private room.



## FAQ (Frequently Asked Questions)

Can I move in earlier/later than the set move-in period?	No. You can only move in during the set move-in period.
Can my family stay in my room when I'm at school?	No. It is prohibited that non-resident(s), even your family member, stay in the dorm when the resident is not present.
Can I send my luggage to the dorm before I move in?	No. Please do NOT send any luggage to the dorm before you move in. There will be NO ONE to receive it (house manager will refuse receiving all the items which do not belong to the current residents).
Is there anyone who can help me and my family show around the campus and city?	No. Please be advised that student staff are provided for residents, not for their family members.
Can I change my room type? (ie: Single → Share)	No. You cannot change your room type once you are informed of your assigned room.
Can I move to different dorm if there is a vacate room?	No. You cannot change your room type once you are informed of your assigned room.
Can I change my roommate if we don't get along?	As a general rule, you cannot change your roommate to be fair to everyone.
Can I request my roommate?	No. Room assignment will be decided by the university. We try to match roommates based on nationality and shared interests.
What procedure do I need to enter the dorms?	All residents must read the "International House Admission Regulations"/"House rules" and the "Information for House Residents" and submit the House Admission Form (Google form) to the International Exchange Office (IEO) on the day they move into the dorms.
Will there be an orientation for new residents?	Yes. The orientation will be held on the day of your arrival and also during the Arrival Orientation.
Is it ok for a family member to live with me at the dorms?	No. It is not allowed to have your family member(s) stay in your room for a night. They can visit you only within the visiting times (9:00 – 17:00).
Do I need to buy bedding and linen by myself?	No. All residents are provided with a bedding/linen set for free. This set needs to be returned when they move out.
Is there Internet available in the dorms?	Yes. Free internet is available at the dorms. It is provided for the purpose of study.
Do the dorms offer a meal plan?	No. There is no meal plan. ISEP exchange students receive a monthly stipend in cash to purchase food. More details will be explained during orientation.
Is there a cafeteria in the dorms?	No. There are no cafeterias inside the dorms. You can use the ones on Campus.
Are there parking spaces for a car or a bicycle?	There is a parking space for bicycles at each dorm. Cars are not allowed to be parked at the dorms.
Is there a curfew in the dorms?	No, there is no curfew in the dorms. However, returning to the dorms after 25:00 (1:00 am) will be considered as an overnight stay, so an "Overnight Leave Request" form needs to be submitted in advance.
What are the dorms rules?	Please refer to the Tokyo International House Admission Regulations. (It will be given to you on the day you move in)
Can I smoke at the dorms? Is there any smoking area?	No. TIU campus and all dorms are completely smoke free.
Can I stay at the dorms during school vacation periods?	Yes, you can stay in the dorm during school vacation periods. For the long vacation in between the Fall and Spring semesters (December 2023 to March 2024), this period is not included in our

		ISEP agreement. Therefore, you would be asked to pay rent during this time.
	Do I need to pay rent for the month that I don't stay in the dorms, such as during spring/summer recesses?	Yes, you still need to pay the monthly rent even if you are back in your country for the whole month.
	During the school vacation periods, can I rent my room to my friend?	No. Subleasing all or a portion of a dorm room to another party is prohibited.
	What should I do if I lose my room key?	You need to come to the International Exchange Office or talk to the house manager immediately. It is your responsibility to cover all the fees to re-issue/ make a new key.
	Can my family or friends visit me at the dorms? Do I need permission to have visitors in the dorms?	As a rule, only family members (same gender as yours) of the residents are allowed to visit the dorms during visiting times from 9:00 – 17:00. The family members must receive an Entry Pass from the house manager/IEO.
	Can I vacate the dorms anytime I want?	Yes, however you must submit a Vacate Form at least one month before moving out.
	What are the procedures for vacating the room?	The Vacate Form must be submitted to the International Exchange Office one month prior to leaving the dorms. More instructions will be given to you once your vacate form is accepted.
	At the time of moving out, will I be charged extra fees for things like cleaning or damages?	Residents are not charged for a cleaning fee, however if any damages are identified on the move-out Room Inspection Report, the resident is responsible for the repair cost and this should be paid by him/her as requested.
	Are there situations where a resident is forced to move out from the dorms?	Yes, if a resident does not comply with the Admission Regulations or the instructions of the university, the resident will be ordered to vacate the dorms.